

**CITY OF EAST ELLIJAY**  
**COUNCIL MEETING MINUTES**  
**JUNE 18, 2025**

THE EAST ELLIJAY CITY COUNCIL CONVENED A COUNCIL MEETING ON JUNE 18, 2025 AT EAST ELLIJAY CITY HALL.

**COUNCIL MEMBERS PRESENT:**

DON CALLIHAN, MAYOR  
CHRIS CALLIHAN, MAYOR PRO-TEM  
ED FORRESTER  
LINDA SMITH  
JAMES WATERS

**CITY OFFICERS IN ATTENDANCE:**

PETRINA PRITCHETT- CITY CLERK  
LARRY CALLAHAN – PUBLIC SAFETY DIRECTOR  
JAXON WEST – CODE ENFORCEMENT OFFICER  
KENNY BARNEYCASTLE – STREET DEPARTMENT MANAGER  
SHANE BOWMAN – ASSISTANT POLICE CHIEF - ABSENT

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT 3:00 P.M. BY MAYOR DON CALLIHAN.

1. **APPROVAL OF AGENDA**

COUNCIL UNANIMOUSLY APPROVED THE AGENDA FOR THIS MEETING UPON A MOTION BY JAMES WATERS AND A SECOND BY LINDA SMITH.

2. **APPROVAL OF MINUTES**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE MINUTES FOR THE MEETING HELD ON MAY 21, 2025 AND THE PUBLIC HEARING HELD ON JUNE 11, 2025

MOTION: CHRIS CALLIHAN

SECOND: ED FORRESTER

3. **NEW BUSINESS**

**A- REVIEW/ACTION – RESOLUTION 2025-05 – ADOPTION OF ALL-FUNDS BUDGET FY 2025-2026**

COUNCIL UNANIMOUSLY APPROVED RESOLUTION 2025-05 ON THE ALL-FUNDS BUDGET FOR YEAR 2025-2026.

MOTION: ED FORRESTER

SECOND: LINDA SMITH

**B- REVIEW/ACTION – MILLAGE RATE FOR 2025 PROPERTY TAXES (PT-38)**

COUNCIL VOTED UNANIMOUSLY TO ADOPT THE SAME MILLAGE RATE OF 3.0 MILS FOR TAX YEAR 2025 AND ALSO VOTED UNANIMOUSLY TO CONTINUE THE CITY’S LONG-TIME POLICY ON WAIVING THE COLLECTION OF CITY PROPERTY TAX FOR ALL BUSINESS OWNERS AND INDIVIDUAL PROPERTY OWNERS.

MOTION: DON CALLIHAN

SECOND: CHRIS CALLIHAN

**C- REVIEW/ACTION AMEND POSITION CLASSIFICATION/PAY PLAN**

COUNCIL UNANIMOUSLY APPROVED UPDATING THE POSITION CLASSIFICATION/PAY PLAN.

MOTION: JAMES WATERS

SECOND: CHRIS CALLIHAN

**D- REVIEW/ACTION – FINANCIAL REPORTS FOR MAY 2025**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE FINANCIAL REPORTS FOR MAY 2025.

MOTION: CHRIS CALLIHAN

SECOND: ED FORRESTER

**E- REVIEW/ACTION – MID-YEAR INCENTIVE BONUS**

COUNCIL UNANIMOUSLY APPROVED THE RECOMMENDATION TO GIVE A MID-YEAR BONUS TO ALL ELIGIBLE CITY PERSONNEL.

MOTION: CHRIS CALLIHAN

SECOND: LINDA SMITH

**F- REVIEW/ACTION – ORDINANCE 2025-02 – ALCOHOL ORDINANCE – 2<sup>ND</sup> READING WITH ATTACHED APPLICATION FORM**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED ORDINANCE 2025-02 AMENDING THE ALCOHOL BEVERAGES ORDINANCE AND THE ALCOHOL APPLICATION.

MOTION: DON CALLIHAN

SECOND: CHRIS CALLIHAN

**G- REVIEW/ACTION – NEW BUSINESS LICENSES**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE BUSINESS LICENSES AS PER THE ATTACHED MEMO FROM STAFF MEMBER JACQUE HEFNER.

THERE WASN'T ANY ALCOHOL LICENSES TO APPROVE.

MOTION: LINDA SMITH

SECOND: CHRIS CALLIHAN

**H- REVIEW/ACTION – ENGAGEMENT LETTER – RL JENNINGS**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE ENGAGEMENT LETTER FROM RL JENNINGS ON DOING THE CITY'S AUDIT FOR FY 2025.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN

4. **OLD BUSINESS**

5. **MAYORS REPORT**

A.

6. **COMMITTEE MEMBERS & DEPARTMENT HEADS**

A. **PUBLIC SAFETY REPORT – LARRY CALLAHAN**

SEE ATTACHED MONTHLY ACTIVITY REPORT FROM THE POLICE DEPARTMENT AND THE CITY PLANNING DEPARTMENT.

7. **CITIZEN INPUT**

8. **EXECUTIVE SESSION**

**ADJOURNMENT**

MOTION TO ADJOURN AT 3:11 P.M.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN



DON CALLIHAN, MAYOR



PETRINA PRITCHETT, CITY CLERK