

**CITY OF EAST ELLIJAY  
COUNCIL MEETING MINUTES  
NOVEMBER 15, 2023**

THE EAST ELLIJAY CITY COUNCIL CONVENED A COUNCIL MEETING ON NOVEMBER 15, 2023 AT EAST ELLIJAY CITY HALL.

**COUNCIL MEMBERS PRESENT:**

DON CALLIHAN, MAYOR  
CHRIS CALLIHAN, MAYOR PRO-TEM  
ED FORRESTER  
LINDA SMITH  
JAMES WATERS

**CITY OFFICERS IN ATTENDANCE:**

PETRINA PRITCHETT- CITY CLERK  
JACQUE HEFNER – ASSISTANT CLERK - ABSSENT  
VALERIE CRUMP – COURT CLERK - ABSENT  
LARRY CALLAHAN – PUBLIC SAFETY DIRECTOR  
JAXON WEST – CODE ENFORCEMENT OFFICER - ABSENT  
KENNY BARNEYCASTLE – STREET DEPARTMENT MANAGER

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT 3:00 P.M. BY MAYOR DON CALLIHAN. MAYOR CALLIHAN ALSO AMENDED THE AGENDA TO INCLUDE ITEM H: REPAIR MAINTENANCE BARN ROOF FOR \$2100.00.

1. **APPROVAL OF AGENDA**

COUNCIL UNANIMOUSLY APPROVED THE AGENDA FOR THIS MEETING UPON A MOTION BY CHRIS CALLIHAN AND A SECOND BY ED FORRESTER.

2. **APPROVAL OF MINUTES**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE MINUTES FOR THE LAST MEETING HELD ON OCTOBER 18, 2023.

MOTION: LINDA SMITH

SECOND: CHRIS CALLIHAN

3. **NEW BUSINESS**

**A- REVIEW/ACTION – FINANCIAL REPORTS FOR OCTOBER 2023**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE FINANCIAL REPORTS FOR THE MONTH OF OCTOBER 2023.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN

**B- REVIEW/ACTION – NEW BUSINESS LICENSES**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE BUSINESS LICENSES AS PER THE ATTACHED MEMO FROM STAFF MEMBER JACQUE HEFNER

MOTION: LINDA SMITH

SECOND: ED FORRESTER

**C- REVIEW/ACTION – NEW ALCOHOL LICENSE – BUFFALO LUKES**

COUNCIL UNANIMOUSLY APPROVED THE ALCOHOL LICENSE FOR BUFFALO LUKES WITH THE CONDITION THAT IT WILL NOT BE ISSUED UNTIL THE CO IS SIGNED OFF ON AND THE BUSINESS LICENSE IS ISSUED.

MOTION: CHRIS CALLIHAN

SECOND: JAMES WATERS

**D- REVIEW/ACTION – RESOLUTION 2023-15 ALCOHOL LICENSE FEES**

COUNCIL UNANIMOUSLY APPROVED RESOLUTION 2023-15 TO ADOPT THE UPDATED ALCOHOL LICENSE FEES.  
MOTION: ED FORRESTER SECOND: CHRIS CALLIHAN

**E- REVIEW/ACTION – THANKSGIVING & CHRISTMAS – MEAL PROGRAM – SENIOR & NEEDY CITIZENS**  
COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED TO GIVE THE SENIORS AND NEEDY CITIZENS A CHOICE OF A TURKEY OR A HAM FOR THANKSGIVING AND CHRISTMAS. THE TOTAL PRICE APPROVED FOR THANKSGIVING WAS \$707.76. A PRICE LIMIT OF \$1200 WAS APPROVED FOR THE CHRISTMAS EXPENDITURE IN CASE OF A COST INCREASE OR PEOPLE ADDED TO THE LIST.

MOTION: JAMES WATERS SECOND: ED FORRESTER

**F- REVIEW/ACTION – CHRISTMAS BONUS**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED TO GIVE THE EMPLOYEES, COUNCIL, AND TWO CONTRACT EMPLOYEES A CHRISTMAS BONUS.

MOTION: JAMES WATERS SECOND: LINDA SMITH

**G- REVIEW/ACTION – APPOINT VERONICA KINCAID TO JDA**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE APPOINTMENT OF VERONICA KINCAID TO THE JDA.

MOTION: ED FORRESTER SECOND: LINDA SMITH

**H – REVIEW/ACTION – REPAIR MAINTENANCE BARN ROOF \$2100**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE LOW QUOTE OF \$2100 FROM PGG ROOFING FOR THE REPAIRS OF THE MAINTENANCE BARN ROOF.

MOTION: CHRIS CALLIHAN SECOND: JAMES WATERS

4. OLD BUSINESS

5. MAYORS REPORT

**A- MEMO – COMMITTEE MEMBERS – BOARD COMPENSATION**

MAYOR CALLIHAN INFORMED THE COUNCIL IN ACCORDANCE WITH RESOLUTION 22-05 WHICH WAS APPROVED LAST YEAR TO COMPENSATE CITIZENS WHO REPRESENT THE CITY ON LOCAL BOARDS AND AUTHORITIES THAT THE YEARLY COMPENSATION WOULD BE ISSUED IN DECEMBER.

6. COMMITTEE MEMBERS & DEPARTMENT HEADS

**A. PUBLIC SAFETY REPORT – LARRY CALLAHAN**

SEE ATTACHED MONTHLY ACTIVITY REPORT FROM THE POLICE DEPARTMENT AND THE CITY PLANNING DEPARTMENT.

7. CITIZEN INPUT

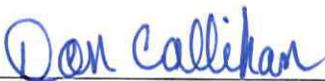
8. EXECUTIVE SESSION

ADJOURNMENT

MOTION TO ADJOURN AT 3:12 P.M.

MOTION: CHRIS CALLIHAN

SECOND: LINDA SMITH



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DON CALLIHAN, MAYOR



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PETRINA PRITCHETT, CITY CLERK