CITY OF EAST ELLIJAY COUNCIL MEETING MINUTES OCTOBER 18, 2023

THE EAST ELLIJAY CITY COUNCIL CONVENED A COUNCIL MEETING ON OCTOBER 18, 2023 AT EAST ELLIJAY CITY HALL.

COUNCIL MEMBERS PRESENT:

DON CALLIHAN, MAYOR CHRIS CALLIHAN, MAYOR PRO-TEM - ABSENT ED FORRESTER LINDA SMITH JAMES WATERS

CITY OFFICERS IN ATTENDANCE:

PETRINA PRITCHETT- CITY CLERK

JACQUE HEFNER – COURT CLERK - ABSENT

VALERIE CRUMP – ASSISTANT CLERK - ABSENT

LARRY CALLAHAN – PUBLIC SAFETY DIRECTOR

JAXON WEST – CODE ENFORCEMENT OFFICER - ABSENT

KENNY BARNEYCASTLE – STREET DEPARTMENT MANAGER - ABSENT

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT 3:00 P.M. BY MAYOR DON CALLIHAN.

1. APPROVAL OF AGENDA

COUNCIL UNANIMOUSLY APPROVED THE AGENDA FOR THIS MEETING UPON A MOTION BY ED FORRESTER AND A SECOND BY LINDA SMITH.

2. <u>APPROVAL OF MINUTES</u>

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE MINUTES FOR THE LAST MEETING HELD ON SEPTEMBER 20, 2023.

MOTION: LINDA SMITH SECOND: ED FORRESTER

3. NEW BUSINESS

A- REVIEW/ACTION – FINANCIAL REPORTS FOR SEPTEMBER 2023

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLEY APPROVED THE FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2023.

MOTION: ED FORRESTER SECOND: JAMES WATERS

B- REVIEW/ACTION - NEW BUSINESS LICENSES

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE BUSINESS LICENSES AS PER THE ATTACHED MEMO FROM STAFF MEMBER JACQUE HEFNER

MOTION: JAMES WATERS SECOND: LINDA SMITH

C- REVIEW/ACTION - RESOLUTION 2023-12 CASH BOND DEPOSIT ACCOUNT

COUNCIL UNANIMOUSLY APPROVED RESOLUTION 2023-12 ALLOWING THE CITY TO OPEN A CASH BOND DEPOSIT ACCOUNT. IT WILL BE USED TO HOLD THE CASH BONDS INSTEAD OF HAVING THE CASH LEFT AT CITY HALL.

MOTION: ED FORRESTER SECOND: JAMES WATERS

D- REVIEW/ACTION - RESOLUTION 2023-13 CIE

COUNCIL UNANIMOUSLY APPROVED RESOLUTION 2023-13 TO ADOPT THE UPDATED COMMUNITY WORK PROGRAM AND CAPITAL IMPROVEMENTS ELEMENT FOR GILMER COUNTY AND THE CITIES OF ELLIJAY AND EAST ELLIJAY.

MOTION: LINDA SMITH

SECOND: JAMES WATERS

E- REVIEW/ACTION - RESOLUTION 2023-14 BUDGET AMENDMENT 2022-2023

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED RESOLUTION 2023-14 ON THE BUDGET AMENDMENT FOR 2022-2023.

MOTION: JAMES WATERS

SECOND: LINDA SMITH

F- REVIEW/ACTION - SPLOST - STRIPING PARKING LOT AT CITY HALL \$800

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED TO PAY FOR THE STRIPING DONE AT CITY HALL.

MOTION: ED FORRESTER

SECOND: JAMES WATERS

G-REVIEW/ACTION - APPROVAL OF HOURLY RATE FOR POLL WORKERS

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED TO PAY ALL POLL WORKERS IN THE MUNICIPAL ELECTION NO LESS THAN \$12 PER HOUR AND THOSE POLL WORKERS SHALL BE SUPERVISED BY GARY WATKINS, MUNICIPAL ELECTION SUPERINTENDENT AND HEREBY APPOINTED CO-SUPERINTENDENT TAMMY WATKINS. THE SUPERINDTENDENT OR CO-SUPERINTENDENT SHALL BEAR THE RESPONSIBILITY OF ASSURING COMPLIANCE WITH ALL APPLICABLE RULES AND REGULATIONS AND SHALL TAKE ALL AUTHORIZED OR REQUIRED ACTION FOR THIS ELECTION ON BEHALF OF THE CITY OF EAST ELLIJAY.

MOTION: ED FORRESTER

SECOND: LINDA SMTIH

4. <u>OLD BUSINESS</u>

5. MAYORS REPORT

A- SPLOST - JOHNSON PAVING

MAYOR TOLD COUNCIL THAT JOHNSON PAVING HAS FINISHED UP PAVING THE PARKING LOTS AT CITY HALL AND PATCHED 2 SPOTS ON FOWLER STREET.

6. <u>COMMITTEE MEMBERS & DEPARTMENT HEADS</u>

A. PUBLIC SAFETY REPORT - LARRY CALLAHAN

SEE ATTACHED MONTHLY ACTIVITY REPORT FROM THE POLICE DEPARTMENT AND THE CITY PLANNING DEPARTMENT.

7. <u>CITIZEN INPUT</u>

8. EXECUTIVE SESSION

ADJOURNMENT

MOTION TO ADJOURN AT 3:12 P.M.

MOTION: ED FORRESTER

SECOND: JAMES WATERS

DON CALLIHAN, MAYOR

PETRINA PRITCHETT, CITY CLERK