

**CITY OF EAST ELLIJAY  
COUNCIL MEETING MINUTES  
JULY 19, 2023**

THE EAST ELLIJAY CITY COUNCIL CONVENED A COUNCIL MEETING ON JULY 19, 2023 AT EAST ELLIJAY CITY HALL.

**COUNCIL MEMBERS PRESENT:**

DON CALLIHAN, MAYOR  
CHRIS CALLIHAN, MAYOR PRO-TEM  
ED FORRESTER  
LINDA SMITH  
JAMES WATERS

**CITY OFFICERS IN ATTENDANCE:**

PETRINA PRITCHETT- CITY CLERK  
JACQUE HEFNER – COURT CLERK  
VALERIE CRUMP – ASSISTANT CLERK  
LARRY CALLAHAN – PUBLIC SAFETY DIRECTOR  
JAXON WEST – CODE ENFORCEMENT OFFICER  
KENNY BARNEYCASTLE – STREET DEPARTMENT MANAGER

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT 3:00 P.M. BY MAYOR DON CALLIHAN.

**1. APPROVAL OF AGENDA**

COUNCIL UNANIMOUSLY APPROVED THE AGENDA FOR THIS MEETING UPON A MOTION BY ED FORRESTER AND A SECOND BY LINDA SMITH.

**2. APPROVAL OF MINUTES**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE MINUTES FOR THE LAST MEETING HELD ON JUNE 21, 2023.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN

**3. NEW BUSINESS**

**A- REVIEW / ACTION ON FINANCIAL REPORTS FOR JUNE 2023**

COUNCIL REVIEWED, DISCUSSED, AND UNANIMOUSLY APPROVED THE FINANCIAL REPORTS FOR THE MONTH OF JUNE 2023

MOTION: LINDA SMITH

SECOND: JAMES WATERS

**B- REVIEW/ACTION ON NEW BUSINESS LICNSSES.**

COUNCIL REVIEWED AND UNANIMOUSLY APPROVED THE BUSINESS LICENSES AS PER THE ATTACHED MEMO FROM STAFF MEMBER, VALERIE CRUMP.

MOTION: JAMES WATERS

SECOND: CHRIS CALLIHAN

**C- RESOLUTION 2023-08 FOR CHECK SIGNERS**

COUNCIL UNANIMOUSLEY APPROVED RESOLUTION 2023-08 NAMING DON CALLIHAN, CHRIS CALLIHAN, AND LARRY CALLAHAN THE CHECK SIGNERS ON CITY CHECKING ACCOUNTS.

MOTION: JAMES WATERS

SECOND: LINDA SMITH

**D- APPROVAL FOR PAVING THE PARKING LOT AT CITY HALL**

COUNCIL VOTED UNANIMOUSLY TO PAVE THE PARKING LOTS AT CITY HALL AND THE POLICE DEPARTMENT. JOHNSON PAVING WILL DO THE PAVING FOR \$41,332.00 AND IT WILL BE TAKEN OUT OF THE SPLOST ACCOUNT.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN

**E- APPROVAL FOR HEATING AND AIR UNIT**

COUNCIL UNANIMOUSLY APPROVED THE REPLACEMENT OF A HEATING AND AIR UNIT ON THE COURT SIDE OF CITY HALL. JAMES THOMAS HEATING AND COOLING WILL PUT THE UNIT IN FOR \$8,780.00. IT WILL BE PAID FOR OUT OF THE HOTEL/MOTEL CHECKING ACCOUNT.

MOTION: CHRIS CALLIHAN

SECOND: JAMES WATERS

**F- LIABILITY INSURANCE**

COUNCIL UNANIMOUSLY APPROVED THE INVOICE FROM KEVIN PANTER INSURANCE FOR THE CITY'S GENERAL LIABILITY AND PROPERTY INSURANCE FOR \$35,915.00

MOTION: ED FORRESTER

SECOND: JAMES WATERS

**4. OLD BUSINESS**

**5. MAYORS REPORT**

A- JC CONTRACTING – JC WITH JC CONTRACTING PRESSURE WAHSED THE RETAINING WALL AND THE POLICE DEPT SIGN. JC STATED HE WANTED TO BE A GOOD CITIZEN AND THAT HE TAKES PRIDE IN HIS CITY.

**6. COMMITTEE MEMBERS & DEPARTMENT HEADS**

**A. PUBLIC SAFETY REPORT – LARRY CALLAHAN**

SEE ATTACHED MONTHLY ACTIVITY REPORT FROM THE POLICE DEPARTMENT AND THE CITY PLANNING DEPARTMENT.

**7. CITIZEN INPUT**

**8. EXECUTIVE SESSION**

**ADJOURNMENT**

MOTION TO ADJOURN AT 3:11 P.M.

MOTION: ED FORRESTER

SECOND: CHRIS CALLIHAN

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*DON CALLIHAN, MAYOR*

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*PETRINA PRITCHETT, CITY CLERK*